



Environmental Protection Agency

Vacancy Listing Report

Vacancy Number: Reg 9-MP-2006-0024

Vacancy Description: Env. Prot. Spec., GS-028-13 (WTR, CWA Compliance - Title 5)

Vac/Duty Loc 1: 1, San Francisco County, CA

Vac/Duty Loc 2:

Vac/Duty Loc 3:

Series/Grade: GS-0028-13/13

Hiring Agency: Environmental Protection Agency

Contact Information: Andrea Lee, 415-972-3826, lee.andrea@epa.gov

Promotion Potential: GS-13

Date Opened: 1/3/06

Date Closed: 1/17/06

Salary: 81494 - 105939

Information:

BEFORE APPLYING, PLEASE READ THE ENTIRE ANNOUNCEMENT AND PAY PARTICULAR ATTENTION TO "HOW TO APPLY FOR THIS VACANCY ANNOUNCEMENT" AND THE REQUIRED SUPPLEMENTAL INFORMATION NECESSARY IN ORDER TO BE CONSIDERED.

RELOCATION EXPENSES

Travel, transportation, and relocation expenses will not be paid by the Agency. Any travel, transportation, and relocation expenses associated with reporting for duty in this position will be the responsibility of the selected candidate.

WHO MAY APPLY

This merit promotion announcement is open to current permanent EPA Region 9 employees.

LOCATION OF POSITION:

U.S. Environmental Protection Agency, Region 9, Water Division, CWA Compliance Office, San Francisco, California

NUMBER OF POSITIONS: 1 (Full-Time)

SALARY RANGE:

GS-13: \$81,494 - \$105,939 per annum

PROMOTIONAL POTENTIAL:

The highest grade (full performance level) of this position is GS-13.

DESCRIPTION OF WORK AT THE GS-13 LEVEL:

Title 5 supervisory position, managing and directing the work of the Wetlands and Construction Storm Water Team within the CWA Compliance Office of the Water Division. Has management oversight and responsibility for all regional activities pertaining to inspections and enforcement cases regarding wetlands and construction storm



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water violations of the Clean Water Act. This would include cases which address violations of Section 404 and 402, in combination and individually. Provides direction and guidance to staff on project analyses and coordination with legal, policy and technical experts, as needed. Keeps the Manager of the CWA Compliance Office and senior managers advised of the status of key federal proposals and alerts them to projects that have national significance, a high degree of controversy or major policy implications. Frequently briefs senior managers on controversial or precedent-setting projects. Maintains productive relationships with managers at other federal agencies, state agencies, private sector project sponsors and environmental organizations. Personally represents the region with managers of other federal agencies. Coordinates regional efforts on a variety of federal projects. Exercises a full range of supervisory responsibilities over staff including: evaluating subordinates' performance and recommending awards as appropriate; promoting and hiring new employees; identifying and providing for staff development and training needs; and effecting disciplinary actions, as appropriate.

EMPLOYMENT CONDITIONS: The position may be subject to one or more of the following:

Union: ☐ EXCLUDED

Medical Monitoring: NO ☐

Drug Testing: ☐ NO

Financial Disclosure: YES

Supervisory Probationary Period: NO

One Year Probationary Period: NO, unless on a current probationary period.

Position Sensitivity Level: Nonsensitive ☐

QUALIFICATION REQUIREMENTS

Applicants must meet the specialized experience requirements, including any selective placement factor(s), described in this announcement and U.S. Office of Personnel Management's Operating Manual for Qualifications Standards (www.opm.gov/qualifications/index.htm) by the close of the announcement. Federal employee applicants must also meet all applicable eligibility requirements (e.g. time-in-grade and time-after competitive appointment requirements) within 30 calendar days of the closing date of this announcement. Part-time experience is prorated in crediting experience (e.g., if you work 20 hours per week for 12-months period you will be credited with 6 months of experience).

GS-13: Minimum qualifying experience is one year developing, organizing and administering environmental programs requiring in-depth knowledge of environmental procedures, policies and guidelines. This experience must include representing the organization in matters relating to controversial program activities, independently resolving complex, high-priority issues, and serving as a spokesperson on matters related to multi-media environmental program



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activities.

There is no allowable substitution of education for the GS-13 level.

EVALUATION CRITERIA

Applicants who meet the qualification requirements will be further evaluated on their responses to the on-line announcement questions. Applicants will be rated on the extent and quality of experience, education, and training relevant to the duties of the position. Eligible applicants will receive a numerical rating based on their responses to the application questions for this position submitted online via EZHire@EPA. These responses must be substantiated by your online resume. Applicants who do not respond to the application questions may be rated ineligible.

Note: EZhire will assign a tentative rating based on your response to the application assessment questions. This tentative rating is subject to change once your application package (including your response to the applicant assessment questions) is reviewed by a Human Resources Specialist.

WARNING! Your answers will be verified against information provided in your on-line resume. Be sure that your resume clearly support your responses to all the questions by addressing experience and education relevant to this position. If you exaggerate or falsify your experience and/or education, you may be removed from employment consideration. You should make a fair and accurate assessment of your qualifications.

HOW TO APPLY FOR THIS VACANCY ANNOUNCEMENT:

Resume and application questions for this vacancy MUST be received on-line via the www.epa.gov/ezhire web site BEFORE midnight Eastern Standard Time (EST) on the closing date of this announcement. If you fail to submit a COMPLETE online resume, you WILL NOT be considered for this position. U.S. Office of Personnel Management (OPM) pamphlet (OF-510) Applying for a Federal Job explains what information your resume must contain in order for your resume to be considered complete. You may view OF-510 Applying for a Federal Job from the OPM web site at www.opm.gov/forms/html/of.asp. Paper applications WILL NOT be accepted and requests for extensions WILL NOT be granted. If applying online poses a hardship to any applicant, the servicing Human Resources Office listed on the announcement will provide assistance to ensure that applications are submitted online by the closing date. Applicants MUST CONTACT the servicing Human Resources Office PRIOR TO THE CLOSING DATE to speak to someone who can provide assistance for online submission. If you have accessed this announcement from an alternate web site please visit www.epa.gov/ezhire to apply for this position.

Please do not submit any additional documentation which has not been



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requested in this announcement. For example, do not submit copies of resume, performance appraisals, awards, training certificates, writing samples, or any other non-requested materials.

WHERE TO OBTAIN MORE INFORMATION

You may search www.usajobs.opm.gov or you may call our office at (415) 972-3817.

REASONABLE ACCOMMODATION

EPA provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Agency. The decision on granting reasonable accommodation will be made on a case-by-case basis.

EQUAL EMPLOYMENT OPPORTUNITY

EPA is an equal opportunity employer. Selection for this position will be based solely on merit without regard to race, color, religion, age, gender, national origin, political affiliation, disability, sexual orientation, marital or family status or other differences.

APPLICANTS MUST BE U. S. CITIZENS OR RESIDENTS OF AMERICAN SAMOA OR SWAINS ISLAND.